

PART-TIME COURSES 2018/19



www.southampton-city.ac.uk

Get social with us

 [sotoncitycollege](#)

 [@city_college](#)

 [sotoncitycollege](#)

 [citycollegesoton](#)

The beautiful
thing about
learning
is that no one can
take it away from you

— B. B. King —

OPEN EVENTS

If you want to find out more about the College and the courses we offer, why not come to one of our open events.

Saturday 16th June 2018 9:30am – 1:00pm

For dates of future open events please visit
www.southampton-city.ac.uk/events

FREE TASTER SESSIONS

(Photography and Art & Design)

Saturday 16th June 2018 10:00am – 12:30pm

For more information or to book your place please visit our website

Contents

Course Listings

12	Access to Higher Education	23	English for Speakers of Other Languages (ESOL)
13	Accounting	24	Hairdressing & Barbering
14	Art, Design & Photography	25	Health & Social Care
15	Beauty	26	Hospitality & Catering
16	Childcare & Early Years	27	Leadership & Management
17	Computer Skills & IT	28	Life & Living Skills
18	Construction & Building Services	29	Marine
19	Counselling & Psychotherapy	30	Maths (Numeracy)
20	Distance Learning	31	Teacher Education & Training
21	Electrical & Engineering	32	Travel & Tourism
22	English (Literacy)	33	Work Skills

College Information

4–5	Facilities	11	How to Apply
6–7	Guide to Levels	34–35	Apprenticeships
8–9	Do I Need to Pay Fees?	36–37	Training for Businesses
10	Supporting You	38–39	Where to Find Us

Facilities

Aspire restaurant



Learning Resource Centre

15,000+
books in the
Learning Resource
Centre

50
cover
training
restaurant



240-seat hub theatre



Photography studio



Engineering
workshops

12

construction
& engineering
workshops

1,000sq.m
specialist marine
skills centre



Marine Skills Centre



Hair salons



TV studio



hub café



Beauty salons



Electrical workshops

Guide to Levels

We offer a wide range of courses at varying levels of qualification. To help you in identifying a level suitable for you we have listed them below. Depending on the course, you may be able to use your work experience as well as your prior qualifications. For specific entry requirements please visit our website.

L3

Level 3

Level 3 is an excellent stepping stone to university

Equivalent to:
A-levels

Qualifications:

- BTEC Diploma
- National Vocational Qualification (NVQ) Level 3
- Access to Higher Education
- Foundation Diploma

Typical entry requirements:

- GCSE English and maths grade A*–C/9–4

L2

Level 2

Most employers use **Level 2** as their minimum entry requirement

Equivalent to:
GCSEs (A*–C/9–4)

Qualifications:

- BTEC First Diploma
- National Vocational Qualification (NVQ) Level 2

Typical entry requirements:

- GCSE English and maths grade A*–D/9–3

L1

Level 1

Level 1 is ideal if you need to start a subject or if you need to improve your English, maths or ICT

Qualifications:

- BTEC Introductory Diploma
- National Vocational Qualification (NVQ) Level 1

Typical entry requirements:

- GCSEs grade D/3 or below

E

Entry Level

Entry Level courses build basic knowledge, skills and confidence

Qualifications:

- Entry level certificate

Typical entry requirements:

- None

University Level Courses

Studying Higher Education at City College gives you a route for progression in your career or a way to achieve new high level skills. Choose from a variety of courses from level 4 to 6 that can help you retrain and/or enter employment at a higher level. Look out for our university level courses featured in this prospectus.

L6 Level 6

Level 6 is the third year of degree level study

Equivalent to:
An Honours degree

Qualifications:

- BA (Hons)
- BSc (Hons)

Typical entry requirements:

- Relevant level 5 qualification
- AND
- GCSE English and maths grade A*–C/9–4

L5 Level 5

Level 5 is the second year of degree level study

Equivalent to:
Second year of a degree

Qualifications:

- Higher National Diploma (HND)
- Diploma in Higher Education
- Foundation Degree

Typical entry requirements:

- Relevant level 3 or level 4 qualification
- AND
- GCSE English and maths grade A*–C/9–4

L4 Level 4

Level 4 is the first year of degree level study

Equivalent to:
First year of a degree

Qualifications:

- Higher National Certificate (HNC)

Typical entry requirements:

- Relevant level 3 qualification
- AND
- GCSE English and maths grade A*–C/9–4



For more information on our university level courses download our Higher Education guide at www.southampton-city.ac.uk/prospectus

Do I Need to Pay Fees?

Some courses are free to you – as the government pays for them in full – others you or your employer have to pay for. If you do have to pay course fees there are a number of ways which we can help you.

No fees

Maths and English* courses at entry level, levels 1 and 2 are all free, and there is no age limit. You could be 19, 32 or 55! You don't need to pay course fees if you are aged under 24 at the start of your course and...

- it is your first full level 2 qualification (the equivalent of five GCSEs at grades A*–C / 9–4)
- it is your first full level 3 qualification (the equivalent of two A-level passes)

Unemployed or on benefits?

If you are 19 or older and unemployed or receiving benefits, you may be able to study for free or receive a discounted rate if you are studying level 2 or below.

Financial support

You could get extra money if you're experiencing financial hardship. You may be, for example:

- a student with children
- a mature student with existing financial commitments
- from a low-income family
- disabled
- previously in care (a 'care leaver')
- homeless



For more information
contact the College

* ESOL courses are not included

We can make it easier to pay

If the course you choose is more than 8 weeks long you can set up an interest free payment plan to pay the fees. Payments are taken each month, with the last payment taken 2 months before the course ends. Each instalment must be a minimum of £50. If you leave the course before the end you will still have to pay the full course fee.

Fees paid by employers

If your employer is paying for a course for you, they will need to complete an Employer Authority Form and return it to the College. Until this is received course fees are your liability. Employers can pay by company cheque, credit or debit card or BACS. They have to pay in full at the start of the course.



Download the form at
[www.southampton-city.ac.uk/
student-support](http://www.southampton-city.ac.uk/student-support)

CONTACT US

For more information on course costs or loans available please call:



023 8048 4848



enquiries@southampton-city.ac.uk

Qualify now, pay later

Don't let the cost stop you from learning new skills. You can take a loan to cover the costs. See below.

Advanced Learner Loans

If you are aged 19 or over and want to study a further education course at level 3 or above, you may need to pay course fees. If you do need to pay you can take advantage of the Advanced Learner Loan. It's easy to apply for and you don't have to start repaying until you finish the course and your income is over £25,000 a year.

19+

Look for this symbol next to all courses eligible for an Advanced Learner Loan

Higher Education Loans

If you wish to study your first degree or other Higher Education course, you can apply to the Student Loans Company to help finance your fees. To help with your tuition fees you can apply for a Tuition Fee Loan (non-income assessed) and a Maintenance Loan for accommodation and living costs whilst you are studying.

HE

Look for this symbol next to all courses eligible for a Higher Education Loan

Professional and Career Development Loans

These loans can be used to pay for courses and training that help with your career or help get you into work. You may be able to borrow between £300 and £10,000.



For more information or to apply for any of these loans visit www.gov.uk/student-finance

Supporting You

Need advice and guidance?

Come and see our dedicated Information and Advice Team who can help you with all aspects of finding and applying for our courses.

We are open:

Monday–Thursday 9:00–16:30

Friday 9:00–16:00

Please check our website for extended opening hours.

Futures

Your specialist one-stop shop based at City College for everything related to finding employment or going to university, including:

- Interview and presentation skills
- Searching for job opportunities
- Job and apprenticeship vacancies
- Higher education and university information
- UCAS applications
- Student finance application support

Careers guidance

We work closely with the National Careers Service who are regularly at the college to offer impartial careers guidance to students and members of the public.



To book an appointment call
0800 100 900.

Learning Resource Centre

Our Learning Resource Centre has a wide range of books, ebooks, magazines etc, a dedicated support centre, free Wi-Fi and study zones. It also hosts study skills workshops to help you with your studies.

Learning support

As a student at City College there is extra help and support available if required. If you have a disability or learning difficulty, please contact us to discuss your support needs in confidence. We have a team of highly specialised staff plus special resources and equipment available to support you, but we will need to assess and discuss your individual requirements before you apply. To discuss your learning support needs, please email: learningsupport@southampton-city.ac.uk

Pastoral support

Our team of Student Advisors are here to support you with any concerns about health, wellbeing and safety. They can help you access other services including support for housing, counselling and relationships. If you ever feel unsafe, our safeguarding team are here to help you.



City College are proud to hold the Matrix quality standard, awarded in recognition of the professionalism and quality of our support and guidance.

How to Apply



Equal Opportunities

At City College Southampton we provide a learning and working environment where people are treated with respect. This means welcoming and valuing the richness of diversity by treating people as individuals and considering all applications fairly and equally.

Important Notice

The information in this guide was correct at the time of publication (May 2018) and may be subject to change without prior notice.

Courses will run if sufficient enrolments are received. When there are too few enrolments, the College may cancel the course even after receiving payment. If this happens and there is no suitable alternative course, the College will refund all fees paid as soon as possible.

Apply today

Information & Advice Team
St Mary Street
Southampton SO14 1AR

 023 8048 4848
 enquiries@southampton-city.ac.uk
 www.southampton-city.ac.uk

Access to Higher Education

Our Access to HE courses are designed for adults who want to enter Higher Education but may not have the usual qualifications such as A-levels. They are accredited through Laser Learning Awards and will help you develop the skills you need to prepare for university. The courses are 2 days per week in college. There is an alternative option of 2 evenings per week for the Nursing and Healthcare Professions course. If you take an Advanced Learner Loan to pay for your Access course and then complete a degree you will not have to pay the Access loan back.

Course title	Level	Length	Start date	Day	Time	Cost	Loan
Introduction to Access to HE	3	1 year	11/09/18	Tue	09:15 – 17:00	£315	
Nursing and Healthcare Professions	3	1 year	10/09/18	Mon & Fri	09:15 – 17:00	£3,000	19+
			11/09/18	Tue & Thu	09:15 – 17:00		
			11/09/18	Tue & Wed	17:00 – 21:00		
Teacher Education	3	1 year	11/09/18	Tue & Thu	09:15 – 17:00	£3,000	19+
Social Sciences	3	1 year	11/09/18	Tue & Thu	09:15 – 17:00	£3,000	19+



You may qualify to pay no fees for these courses*

* If you are aged under 24 and have not yet completed a level 3 course

Liam Prince

At City College:
Access to Higher Education
Social Sciences

Now:
BSc (Hons) Psychology at
University of Southampton

Accounting

Whether you are looking to improve your employment opportunities or develop your existing skills, our accounting courses are ideal for you. These AAT qualifications are a highly respected foundation for chartered accountancy and recognised worldwide.

Course title	Level	Length	Start date	Day	Time	Cost	Loan
AAT Foundation Certificate in Accounting	2	1 year	11/09/18	Tue & Thu	18:00 – 20:00	£882	
			13/09/18	Thu	09:30 – 13:30		
		6 months	18/09/18	Tue	09:30 – 13:30		
			07/01/19	Mon	09:30 – 15:00		
AAT Advanced Diploma in Accounting	3	1 year	11/09/18	Tue & Thu	18:00 – 20:30	£2,100	19+
			12/09/18	Wed	09:30 – 15:30		
AAT Professional Diploma in Accounting	4	1 year	11/09/18	Tue & Thu	18:00 – 21:00	£2,100	19+
			13/09/18	Thu	09:30 – 16:30		



UK Accountancy
& Auditing
Industry worth
£5 billion

Earn up to
£30,000
as a Finance
Officer

aat

Art, Design & Photography

If you are looking to learn a new skill or expand your existing skills, our range of art, design and photography courses from beginners to advanced will inspire you to develop your creative knowledge and techniques. Take advantage of our fully-equipped photography and art studios and learn from our industry expert tutors.

Course title	Level	Length	Start date	Day	Time	Cost	Loan
Drawing & Painting for Leisure	E	11 weeks	12/09/18	Wed	18:00 – 20:00	£160	
			16/01/19	Wed	18:00 – 20:00		
		9 weeks	01/05/19	Wed	18:00 – 20:30		
Photography for Beginners & Improvers	E	11 weeks	11/09/18	Tue	18:00 – 20:00	£160	
			15/01/19	Tue	18:00 – 20:00		
		9 weeks	30/04/19	Tue	18:00 – 20:30		
Award in Photography	3	13 weeks	12/09/18	Wed	18:00 – 20:30	£375	
Certificate in Photography	3	22 weeks	09/01/19	Wed	18:00 – 20:30	£630	
Foundation Diploma in Art & Design	3	1 year	10/09/18	Mon, Thu & Fri	09:00 – 17:00	£4,000	19+
HNC in Art & Design	4	1 year	11/09/18	Tue & Wed	09:30 – 17:00	£3,750	HE
HND in Art & Design	5	1 year	12/09/18	Wed & Thu	09:30 – 17:00	£3,750	HE
HNC in Photography	4	1 year	11/09/18	Tue & Wed	09:00 – 17:00	£3,500	HE
HND in Photography	5	1 year	12/09/18	Wed & Thu	09:00 – 17:00	£3,750	HE

Frankie Adams

At City College:
HND Photography

Now:
MFA Photography
University for the Creative Arts,
Farnham

Free Art & Photography taster sessions

For more information visit
www.southampton-city.ac.uk/events

Beauty

If you are interested in starting out or progressing your career in the dynamic and fast moving beauty industry, our range of short and long courses are for you. Develop your skills and techniques in our fully equipped beauty salon learning from our industry-experienced tutors.

Course title	Level	Length	Start date	Day	Time	Cost	Loan
NVQ Diploma in Beauty Therapy	2	1 year	18/09/18	Tue & Thu	17:00 – 21:00	£1,280	
Award in Make-Up	2	12 weeks	19/09/18	Wed	17:00 – 21:00	£250	
			09/01/19	Wed	17:00 – 21:00		
			13/03/19	Wed	17:00 – 21:00		
Waxing Techniques	2	12 weeks	20/09/18	Thu	17:00 – 21:00	£400	
Pedicure Treatments	2	6 weeks	30/10/18	Tue	17:00 – 21:00	£160	
Award in Manicure	2	12 weeks	18/09/18	Tue	17:00 – 21:00	£195	
Award in Lash and Brow Treatments	2	11 weeks	08/01/19	Tue	17:00 – 21:00	£195	
Award in Body Massage	3	16 weeks	18/09/18	Tue	17:00 – 21:00	£525	
NVQ Diploma in Beauty Therapy – Massage	3	1 year	18/09/18	Tue & Thu	17:00 – 21:00	£2,100	19+

UK Hair & Beauty industry worth

£7 billion



OVER 40,000

hairdressing, barbering and beauty businesses in the UK

Earn up to

£30,000

as a Beauty Consultant



APPLY AT southampton-city.ac.uk

Childcare & Early Years

Our courses are ideal if you are interested in starting a career working with children or are already an early years professional with the enthusiasm and desire to develop and progress your career.

Course title	Level	Length	Start date	Day	Time	Cost	Loan
CACHE Certificate in an Introduction to Early Years Education and Care	2	1 year	11/09/18 15/01/19	Tue Tue	18:00 – 20:00 18:00 – 20:00	£900	
NCFE Certificate in Supporting Teaching & Learning in Schools	2	1 year	19/09/18 20/09/18 12/12/18 13/12/18	Wed Thu Wed Thu	09:30 – 12:30 17:00 – 20:00 09:30 – 12:30 17:00 – 20:00	£825	
Award in Support Work in Schools and Colleges	2	16 weeks	19/09/18	Wed	09:30 – 12:30	£600	
CACHE Diploma in Supporting Teaching & Learning	3	1 year	19/09/18 20/09/18 12/12/18 13/12/18	Wed Thu Wed Thu	09:30 – 12:30 17:00 – 20:00 09:30 – 12:30 17:00 – 20:00	£2,225	19+
Foundation Degree in Early Years Care & Education (Validated and awarded by the University of Portsmouth)	5	3 years	10/09/18	Mon	13:00 – 17:00	£2,800 per year	HE

Linda Sarro

At City College:
L2 & L3 CACHE Diploma
for the Early Years Workforce
(Early Years Educator)

Now:
Nursery Assistant at
Southampton Day Nursery



Computer Skills & IT

Do you need to develop your computer skills or are you looking to master them for the first time? Available for both beginners and those that want to improve their existing skills, our courses will help you develop your IT skills and experience.

Course title	Level	Length	Start date	Day	Time	Cost	Loan
Computer Aided Design: AutoCAD Foundation	1	10 weeks	03/10/18	Wed	18:00 – 20:00	£315	
NOCN Certificate in IT User Skills	1	24 weeks	04/12/18	Tue	17:30 – 20:30	£225	
			04/06/19	Tue	17:30 – 20:30		
NOCN Certificate in IT User Skills	2	24 weeks	04/12/18	Tue	17:30 – 20:30	£225	
			04/06/19	Tue	17:30 – 20:30		



72%

of employers say they are unwilling to interview candidates who do not have basic IT skills



90% of new jobs require digital skills

Construction & Building Services

Our courses are ideal if you want to get into or progress your career in technical and management roles in the professional build and building services sectors. You'll be taught by tutors with industry experience to give you the right range of skills and knowledge.

Course title	Level	Length	Start date	Day	Time	Cost	Loan
BTEC Diploma in Civil Engineering	3	1 year	14/09/18	Fri	09:00 – 16:00	£5,545	19+
BTEC Diploma in Construction	3	1 year	14/09/18	Fri	09:00 – 16:00	£5,545	19+
BTEC Diploma in Building Services Engineering	3	1 year	14/09/18	Fri	09:00 – 16:00	£5,545	19+
HNC in Building Services Engineering	4	2 years	13/09/18	Thu	09:00 – 16:30	£4,500	HE



280,000
construction
businesses in the UK

179,000 new
construction jobs
by 2021

Earn up to
£50,000
as a Building
Services
Engineer

Counselling & Psychotherapy

If you wish to become a professional counsellor our range of courses are accessible to all. The professional counselling and psychotherapy training is delivered by our experienced and practising team, giving you the best opportunity to develop your skills and experience.

Course title	Level	Length	Start date	Day	Time	Cost	Loan
Introduction to Counselling	2	6 weeks	11/09/18	Tue	09:30 – 12:30	£150	
			13/09/18	Thu	18:00 – 21:00		
			30/10/18	Tue	09:30 – 12:30		
			31/10/18	Wed	18:00 – 21:00		
			08/01/19	Tue	09:30 – 12:30		
			09/01/19	Wed	18:00 – 21:00		
			27/02/19	Wed	18:00 – 21:00		
			24/04/19	Wed	18:00 – 21:00		
Person-Centred Couples Counselling	2	6 weeks	09/05/19	Thu	18:00 – 21:00	£175	
Introduction to Personal Development	2	6 weeks	20/09/18	Thu	18:00 – 21:00	£160	
Certificate in Counselling Skills	3	27 weeks	13/09/18	Thu	18:00 – 21:00	£550	
			14/09/18	Fri	09:30 – 12:30		
			23/01/19	Wed	18:00 – 21:00		
			01/02/19	Fri	09:30 – 12:30		
			01/03/19	Fri	13:00 – 16:00		
Diploma in HE in Person-Centred Counselling (Validated by Middlesex University)	5	2 years	08/01/19	Tue	09:00 – 15:00	£3,650 per year	HE
			08/01/19	Tue	15:00 – 21:00		
BA (Hons) in Person-Centred Counselling & Psychotherapy (Validated by Middlesex University)	6	1 year	14/01/19	Mon	09:30 – 16:00	£3,650	HE

71%

of BA (Hons) students achieved
a first class honours degree

2017/18



The BA (Hons) Person-Centred Counselling & Psychotherapy has been awarded 100% satisfaction in a 2017 student survey conducted by National Student Surveys (NSS).

 **APPLY AT** southampton-city.ac.uk

Distance Learning

Are you looking for a qualification to help you get back into work or further your career? Our distance learning qualifications provide you with the flexibility to study at a time and place that suits you. They are ideal if you need to balance your learning around other commitments and if you're self-motivated to learn.

Course title	Level	Cost
Awareness of Mental Health Problems	2	£30
Falls Prevention Awareness	2	£30
Information, Advice and Guidance	2	£30
Principles of Business Administration	2	£30
Principles of Care Planning	2	£30
Principles of Customer Service	2	£30
Principles of Dementia Care	2	£30
Principles of End of Life Care	2	£30
Principles of the Prevention and Control of Infection in Health Care Settings	2	£30
Principles of Team Leading	2	£30
Understanding Autism	2	£30
Understanding Behaviour that Challenges	2	£30
Understanding the Care and Management of Diabetes	2	£30
Understanding Dignity and Safeguarding in Adult Health and Social Care	2	£30
Understanding Nutrition and Health	2	£30
Understanding Retail Operations	2	£30
Understanding Safeguarding and Prevent	2	£30
Understanding Working with Children and Young People with Mental Health Needs	2	£30
Understanding Working with People with Mental Health Needs	2	£30



Fit your learning
around your work
and home life



Set your own
pace of study



You decide
when and where
you study

Electrical & Engineering

Choose from our electrical and engineering courses ranging from introductory to degree level studies. Take advantage of our purpose built electrical and engineering workshops and learn from our industry expert tutors.

Course title	Level	Length	Start date	Day	Time	Cost	Loan
Computer Aided Design: AutoCAD Foundation	1	10 weeks	03/10/18	Wed	18:00 – 20:00	£315	
Introductory Welding Skills	1	10 weeks	03/10/18	Wed	18:00 – 20:00	£375	
			16/01/19	Wed	18:00 – 20:00		
			24/04/19	Wed	18:00 – 20:00		
EMTA Diploma in Electrical Installation	2	18 months	11/09/18	Tue & Wed	18:00 – 21:00	£1,900	
			08/01/19	Tue & Wed	18:00 – 21:00		
EAL Diploma in Electrical Installation	3	18 months	11/09/18	Tue & Wed	18:00 – 21:00	£3,345	19+
			19/02/19	Tue & Wed	18:00 – 21:00		
BTEC Certificate in Engineering	3	1 year	13/09/18	Thu	18:00 – 21:00	£1,645	19+
HNC in Engineering	4	2 years	11/09/18	Tue	18:00 – 21:00	£4,500	HE

Duncan Van-Marle

Level 2 Electrical Installation

“Doing evening classes is making it possible for me to retrain for a new career as an electrician. I’m gaining valuable skills from tutors who have established and up-to-date industry experience.”



English (Literacy)

Do you struggle with reading and writing? Do you struggle to help your children with their homework? Do you want to get a job or a promotion? Are you looking to improve your English skills? If your answer to any of these questions is yes, then taking an English course could be for you. Improve your reading, writing, speaking and listening skills and learn how to use English in everyday situations.

When you apply to study English we will invite you into College to advise you which level is right for you before you start your course. Courses start throughout the year and are available in the morning, afternoon and evenings.

Course title	Level	Length	Start date	Day	Time	Cost	Loan
Basic Literacy	E	Various	Various	Various	☀️ 🌙	FREE	
Functional English	E	Various	Various	Various	☀️ 🌙	FREE	
	1 2						
GCSE English	2	1 year	11/09/18	Tue	12:30 – 15:30	FREE*	
			12/09/18	Wed	10:00 – 13:00		
			12/09/18	Wed	18:00 – 21:00		

FREE*

courses regardless
of your age

Alan Shaw

English and Maths

“City College has totally changed my life for the better. My English, maths and IT tutors have been amazing and I’m now doing and achieving things I never imagined I could.”

*Our GCSE English courses are FREE unless you have already achieved this qualification at grade C/4 or above

KEY



Daytime classes



Evening classes

English for Speakers of Other Languages (ESOL)

If English is not your first or main language and you are looking to study or work and live in the UK our ESOL courses are ideal for you. You will learn English through speaking, reading, writing and listening as well as spelling and grammar. You will be in a class with students from different countries and will learn about English culture and society. If you are interested in applying for university or need to prove your international language levels for work, the IELTS course is an ideal choice.

Course title	Level	Length	Start date	Day	Time	Cost	Loan
Award in ESOL Skills	E	Various	Various	Various	 	£700	
	1						
	2						
IELTS	2	10 weeks	21/09/18	Fri	09:00 – 12:00	£265	
			11/01/19	Fri	09:00 – 12:00		
			05/04/19	Fri	09:00 – 12:00		

1/4

of the world's
population speak
some English

Around **500,000** people
travel to the UK every
year to learn English



Over **840 million**
people have English
as their first or second
language



 **APPLY AT** southampton-city.ac.uk

Hairdressing & Barbering

Are you passionate about style, love hair and working with people? A career in this exciting industry is ideal for hardworking creatives who have a good attention to detail. We have a range of long and short courses all taught in our fully equipped commercial salons.

Course title	Level	Length	Start date	Day	Time	Cost	Loan
Award in Cutting Mens Hair	2	12 weeks	09/01/19	Wed & Thu	17:30 – 21:00	£275	
Refresher Course for Hairdressers (Cutting)	2	12 weeks	08/11/18	Thu	17:30 – 21:00	£380	
Refresher Course for Hairdressers (Colouring)	2	12 weeks	28/02/19	Thu	14:00 – 18:00	£380	
Certificate in Women's Hairdressing	2	1 year	18/09/18	Tue & Thu	17:30 – 21:00	£1,023	
			12/10/18	Thu & Fri	09:30 – 15:00		
Diploma in Barbering	2	1 year	18/09/18	Tue	11:30 – 18:30	£1,487	
Afro Caribbean Hair	2	6 weeks	26/09/18	Wed	17:30 – 20:30	£200	
Diploma in Hair Services	3	1 year	18/09/18	Tue & Thu	11:00 – 18:00	£1,890	19+
			18/09/18	Tue & Thu	17:00 – 21:00		
Advanced Cutting Skills	3	6 weeks	14/11/18	Wed	17:30 – 20:30	£200	
Advanced Barbering Skills	3	6 weeks	01/05/19	Wed	17:30 – 20:30	£200	



Earn up to
£30,000
as a Hairdresser

OVER 35,000
hair salons in the UK

44%
of those working in
hairdressing
and barbering are
self-employed

Health & Social Care

If you are looking for a qualification in health and social care and need to balance your busy life with learning, our distance learning courses below are ideal for you.

Course title	Level	Cost
Awareness of Mental Health Problems	2	£30
Falls Prevention Awareness	2	£30
Principles of Care Planning	2	£30
Principles of Dementia Care	2	£30
Principles of End of Life Care	2	£30
Principles of the Prevention and Control of Infection in Health Care Settings	2	£30
Understanding Autism	2	£30
Understanding Behaviour that Challenges	2	£30
Understanding the Care and Management of Diabetes	2	£30
Understanding Dignity and Safeguarding in Adult Health and Social Care	2	£30
Understanding Nutrition and Health	2	£30
Understanding Safeguarding and Prevent	2	£30
Understanding Working with Children and Young People with Mental Health Needs	2	£30
Understanding Working with People with Mental Health Needs	2	£30

7,000

people in the
UK are autistic



16 MILLION

people in the UK
experience a
mental health illness

**DISTANCE
LEARNING
COURSES**



 **APPLY AT** southampton-city.ac.uk

Hospitality & Catering

Whether you are looking at learning a new skill or a career in the industry our hospitality and catering courses are ideal for you. Take advantage of our excellent training kitchens and our industry expert tutors to develop your skills.

Course title	Level	Length	Start date	Day	Time	Cost	Loan
Baking for Beginners	E	6 weeks	25/09/18	Tue	17:45 – 20:45	£120	
			13/11/18	Tue	17:45 – 20:45		
			26/02/19	Tue	17:45 – 20:45		
			23/04/19	Tue	17:45 – 20:45		
Baking for Beginners (Gluten Free & Diabetic Bakery)	E	6 weeks	08/01/19	Tue	17:45 – 20:45	£120	
Themed Baking Workshops (see website for details)	E	1 day	13/10/18	Sat	09:30 – 12:30	£25	
			01/12/18	Sat	09:30 – 12:30		
			09/02/19	Sat	09:30 – 12:30		
			09/03/19	Sat	09:30 – 12:30		
			11/05/19	Sat	09:30 – 12:30		
Diploma in Professional Cookery	2	1 year	10/09/18	Mon	09:00 – 15:00	£1,450	



1.7 MILLION

employed in UK
hospitality industry

Over
70,000
restaurants
in the UK



Earn up to
£50,000
as a Head
Chef

Leadership & Management

Our CMI accredited management qualifications provide training and development for team leaders and managers. They are also ideal for those aspiring to get into a management role. The courses will give you a range of knowledge and skills in leadership and management or coaching and mentoring.

Course title	Level	Length	Start date	Day	Time	Cost	Loan
Coaching and Mentoring	3	8 weeks	04/09/18	Tue	13:45 – 16:45	£0*	
			04/09/18	Tue	17:30 – 20:30		
			13/11/18	Tue	13:45 – 16:45		
			13/11/18	Tue	17:30 – 20:30		
Leadership and Management	3	6 weeks	12/09/18	Wed	17:00 – 20:00	£0*	
			13/09/18	Thu	13:30 – 16:30		
			31/10/18	Wed	17:00 – 20:00		
			22/11/18	Thu	13:30 – 16:30		
Leadership and Management	4	8 weeks	12/09/18	Wed	10:00 – 13:00	£0*	
			13/09/18	Thu	17:00 – 20:00		
			21/11/18	Wed	10:00 – 13:00		
			22/11/18	Thu	17:00 – 20:00		



* To qualify you need to be employed or be in a volunteer role



3.6 MILLION
people working as
managers by 2020

Over
1 MILLION
new managers
required by
2020



APPLY AT southampton-city.ac.uk

Life & Living Skills

Our creative leisure course for adults with learning difficulties/disabilities is aimed at developing confidence, independence, communication and social skills through a range of creative activities. Students are encouraged to suggest and choose activities and places to visit.

Enthusiasm and willingness to take part is key as activities are wide ranging and “hands on” including arts and crafts, cookery, ICT and off-site trips to places of interest. Students are encouraged to participate in wider college activities and celebrate cultural events as appropriate.

Course title	Level	Length	Start date	Day	Time	Cost	Loan
Learning Through Creative Activities (Leisure)	E	1 year	13/09/18	Thu	09:30 – 15:30	£1,750	



David Kean

Learning Through Creative Activities (Leisure)

“The course was fun and has helped me communicate better with other people. I am now much more confident and enjoy helping other students on the course as a volunteer.”



Marine

If you would like to train to become a marine engineer or develop your existing experience our professional training courses will give you the platform you need. Based at our state-of-the-art Marine Skills Centre on the waterside in Woolston, you will be trained by our industry experienced tutors.

Course title	Level	Length	Start date	Day	Time	Cost	Loan
C&G Diploma in Marine Engineering	2	1 year	12/09/18	Wed	09:00 – 16:30	£1,487	
C&G Diploma in Marine Construction, Engineering & Maintenance (Marine Engineering)	3	1 year	12/09/18	Wed	09:00 – 16:30	£3,345	19+



Over 1 million boats/water sports craft owned by UK households

The UK is the **THIRD** largest boat-builder in Europe

Earn up to **£55,000** as a Marine Engineer



 **APPLY AT** southampton-city.ac.uk

Maths (Numeracy)

Do you struggle with everyday maths? Do you struggle to check your bills or help your children with their homework? Do you want to get a job or a promotion? Do you want to get a recognised qualification? If your answer to any of these questions is yes, then taking a Maths course could be for you.

When you apply to study Maths we will invite you into the College to check which level of course is right for you to start on. Courses start throughout the year and are available in the morning, afternoon and evenings.

Course title	Level	Length	Start date	Day	Time	Cost	Loan
Basic Numeracy	E	Various	Various	Various	 	FREE	
Functional Maths	E	Various	Various	Various	 	FREE	
	1						
	2						
GCSE Maths	2	1 year	11/09/18	Tue	18:00 – 21:00	FREE*	
			12/09/18	Wed	12:30 – 15:30		
			13/09/18	Thu	09:00 – 12:00		

FREE*

courses regardless of your age

*Our GCSE Maths courses are FREE unless you have already achieved this qualification at grade C/4 or above

KEY  Daytime classes  Evening classes



Teacher Education & Training

Our range of teacher education, assessor and quality assurance training courses are perfect if you want additional training in the sector.

Course title	Level	Length	Start date	Day	Time	Cost	Loan
NCFE Certificate in Supporting Teaching & Learning in Schools	2	1 year	19/09/18	Wed	09:30 – 12:30	£825	
			20/09/18	Thu	17:00 – 20:00		
			12/12/18	Wed	09:30 – 12:30		
			13/12/18	Thu	17:00 – 20:00		
Award in Support Work in Schools & Colleges	2	16 weeks	19/09/18	Wed	09:30 – 12:30	£600	
CACHE Diploma in Supporting Teaching & Learning	3	1 year	19/09/18	Wed	09:30 – 12:30	£2,225	19+
			20/09/18	Thu	17:00 – 20:00		
			12/12/18	Wed	09:30 – 12:30		
			13/12/18	Thu	17:00 – 20:00		
Award in Understanding the Principles & Practices of Assessment	3	4 weeks	02/10/18	Tue	17:30 – 20:30	£260	
			23/04/19	Tue	17:30 – 20:30		
Award in Assessing Vocationally Related Achievement	3	1 year	Various	Tue	☀️ 🌙	£510	19+
Award in Assessing Competence in the Work Environment	3	1 year	Various	Tue	☀️ 🌙	£510	
Certificate in Assessing Vocational Achievement	3	1 year	Various	Tue	☀️ 🌙	£811	
Award in Education & Training	3	15 weeks	24/09/18	Mon	09:00 – 12:00	£490	
			01/11/18	Thu	17:00 – 20:00		
			11/02/19	Mon	09:00 – 12:00		
			07/03/19	Thu	17:00 – 20:00		
Award in the IQA of Assessment Processes & Practice	4	1 year	Various	Tue	☀️ 🌙	£510	
Certificate in Leading the IQA of Assessment Processes & Practices	4	1 year	Various	Tue	☀️ 🌙	£811	19+
Award in Understanding the IQA of Assessment Processes & Practice	4	4 weeks	13/11/18	Tue	☀️ 🌙	£420	
			05/03/19	Tue	☀️ 🌙		
Diploma in Education & Training	5	2 years	08/10/18	Mon	09:00 – 12:00	£2,200	HE
Foundation Degree in Learning Support (Validated and awarded by the University of Portsmouth)	5	3 years	12/09/18	Wed	17:30 – 21:00	£2,800 per year	HE

Travel & Tourism

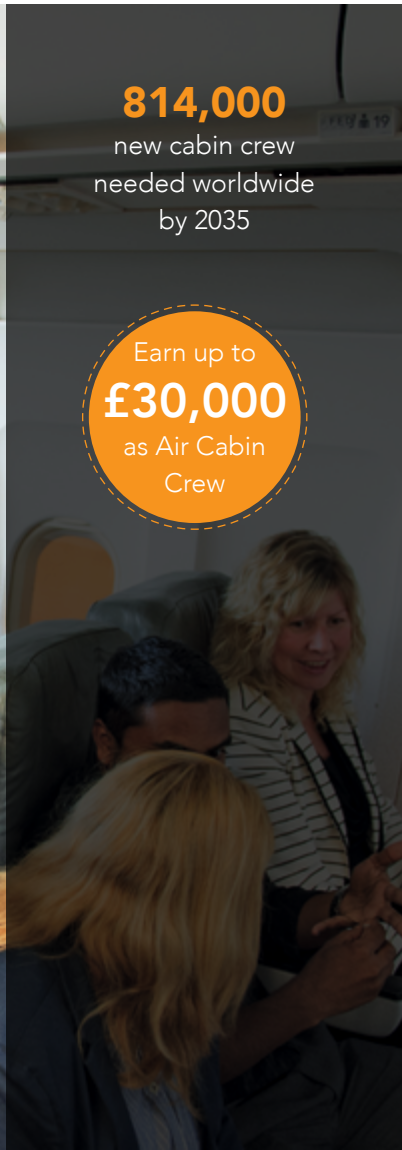
Do you have a passion for working in the fast-paced travel and tourism industry? Our course is taught by industry expert tutors and will give you the opportunity to develop your knowledge and skills required for working in this sector.

Course title	Level	Length	Start date	Day	Time	Cost	Loan
Certificate in the Introduction to Cabin Crew	2	1 year	12/09/18	Wed	18:00 – 21:00	£615	



814,000
new cabin crew
needed worldwide
by 2035

Earn up to
£30,000
as Air Cabin
Crew



Work Skills

Choose from a range of work skills courses which can help you achieve your work goals. These short courses will give you a recognised qualification as well as the skills and knowledge to fast forward your career. Our retail and warehousing courses also come with a guaranteed interview with Lidl at the end of the course.

Course title	Level	Length	Start date	Day	Time	Cost	
First Aid Annual Refresher	E	2 days	15/11/18	Thu & Fri	09:00 – 17:00	£175	
			31/01/19	Thu & Fri	09:00 – 17:00		
			16/05/19	Thu & Fri	09:00 – 17:00		
First Aid at Work	E	3 days	24/09/18	Mon – Wed	09:00 – 17:00	£285	
			28/01/19	Mon – Wed	09:00 – 17:00		
			28/05/19	Tue – Thu	09:00 – 17:00		
Emergency First Aid at Work	E	1 day	19/10/18	Fri	09:00 – 17:00	£85	
			08/02/19	Fri	09:00 – 17:00		
			10/05/19	Fri	09:00 – 17:00		
Award in Retail 	1	1 week	24/09/18	Mon – Fri	09:00 – 17:00	£0	p
			08/10/18	Mon – Fri	09:00 – 17:00		
			26/11/18	Mon – Fri	09:00 – 17:00		
			03/12/18	Mon – Fri	09:00 – 17:00		p
			28/01/19	Mon – Fri	09:00 – 17:00		p
			04/02/19	Mon – Fri	09:00 – 17:00		
			01/04/19	Mon – Fri	09:00 – 17:00		
			29/04/19	Mon – Fri	09:00 – 17:00		p
			10/06/19	Mon – Fri	09:00 – 17:00		
Award in Warehousing 	1	2 weeks	08/07/19	Mon – Fri	09:00 – 17:00	£0	p
			10/09/18	Mon – Fri	09:00 – 17:00		
			05/11/18	Mon – Fri	09:00 – 17:00		
			14/01/19	Mon – Fri	09:00 – 17:00		
			11/03/19	Mon – Fri	09:00 – 17:00		
Award in Work Skills	1	2 weeks	13/05/19	Mon – Fri	09:00 – 17:00	£0	
			24/06/19	Mon – Fri	09:00 – 17:00		
			15/10/18	Mon – Fri	09:00 – 17:00		
			17/06/19	Mon – Fri	09:00 – 17:00	£0	

KEY p these courses take place at the John Pounds Centre in Portsmouth

 **APPLY AT** southampton-city.ac.uk

Fully funded
courses

**No fees
to pay**

Why an apprenticeship?



earn

while you learn

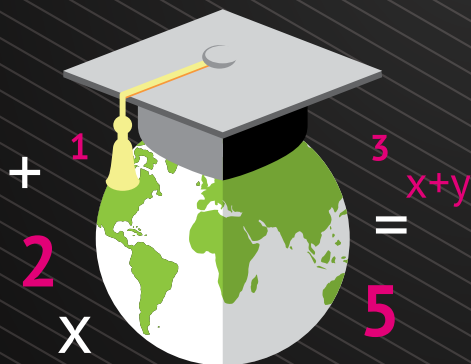
It's a mix of studying at college and on the job training. You can gain a degree level qualification without the debt of university



industry

specific training

Work alongside experienced staff to gain industry related skills. Get 'on the job' experience and 'off the job' training



get qualified

You'll gain an industry recognised qualification



progress your career

Employers recognise and value apprenticeships

Apprenticeships

Apprenticeships are a great way to gain nationally recognised qualifications whilst being employed and earning a wage.

They are a great alternative to A-levels and university, with those building their careers through the apprenticeship route more likely to stay in work throughout their life.

To start an apprenticeship you will need an employer who is willing to take you on as an apprentice.

As well as your apprenticeship qualification your training programme includes:

- Functional skills in English, maths and ICT
- Key transferable skills

Apprenticeships at City College

Business

Accountancy
Business Administration
Customer Service
Information Technology (IT)
Team Leading

Early Years

Early Years

Marine

Boat Building
Marine Electrical
Marine Engineering

Construction

Bench Joinery
Bricklaying
Carpentry
Civil Engineering
Construction Contracting
Electrical Installation
Painting & Decorating

Motor Vehicle

Motor Vehicle (Heavy)
Motor Vehicle (Light)

Service Industries

Barbering
Hairdressing
Catering

Engineering

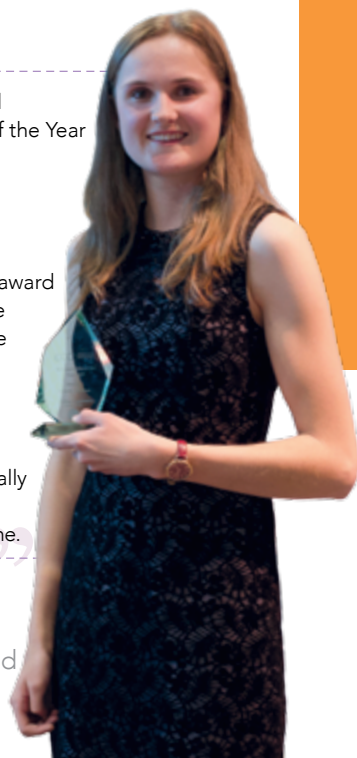
Building Services Engineering
Electrical Engineering
Fabrication & Welding
Heating & Ventilation
Mechanical Engineering



AoC National
Apprentice of the Year

**Danielle
Thomas**

“Winning this award wouldn’t have been possible without the continued support from City College. They’ve all really pushed and encouraged me.”



For more information on our apprenticeships download our guide at www.southampton-city.ac.uk/prospectus

Training for Businesses

Staff training and development

At City College we have a range of courses that can help with training and upskilling your workforce. Some of the courses can be completed as distance learning. The College has access to funding to help your organisation take advantage of these training opportunities.



Work skills

Our work skills courses give employees the opportunity to improve basic skills such as English and maths or gain a qualification in practical work skills such as retail or warehousing. To find out more information turn to the English, maths or work skills pages in this prospectus or visit our website.

Knowledge courses (distance learning)

If your employees work irregular hours and would find attending college challenging, then our knowledge courses are ideal. Subjects include customer service, team leading, mental health, nutrition and health and are priced at just £30 each. To see a full list of our distance learning courses turn to page 20 in this prospectus or visit our website.

Management qualifications

Our CMI management qualifications provide training and development for team leaders and managers or those aspiring to get into management. Choose from leadership and management or coaching and mentoring starting at level 3 up to level 4. To see a full list of our management qualifications turn to page 27 in this prospectus or visit our website.

City College were able to obtain funding for a group of our managers to undertake a coaching and mentoring course. Staff were able to use the training to link with the Council's strategies whilst developing their coaching skills as well as gaining a recognised qualification. The tutor was very supportive and generated lots of interesting discussions.

Justine Taylor-Knightsbridge Lead Apprenticeship Advisor, Southampton City Council

Bespoke training

At City College we recognise that off the shelf training courses may not be the best solution for your business.

Our bespoke training could be a tailored version of one of our existing courses or a totally bespoke programme. If you have a training need for your business, please contact us and we can come and assess your training requirements.

Examples of some of the training we have recently delivered to businesses, including Lidl, Royal Mail, Pascoe International, Hammerson, Southampton City Council, No Limits, University Hospital Southampton and Trimline, are:

- Computer Aided Design (CAD)
- Electrical Installations for the 17th Edition
- English, Maths & ESOL (English for Speakers of Other Languages)
- Fabrication and Welding
- First Aid
- Hospitality Supervision
- Three Phase Electrical Testing



Apprenticeships

As the largest provider of apprenticeships in the region, with a highly experienced and dedicated team, we can help your business recruit apprentices that meet your needs. We can also help with progressing someone in your existing workforce if you have identified them as a potential apprentice.

Once the apprentice starts we continue our support and guidance for both you and the apprentice.

There are a number of benefits from employing an apprentice:

- Train your apprentice to suit your requirements
- Develop a qualified and experienced member of staff
- Increased productivity through trained staff with the right skills to do the job
- A great career progression for your workforce

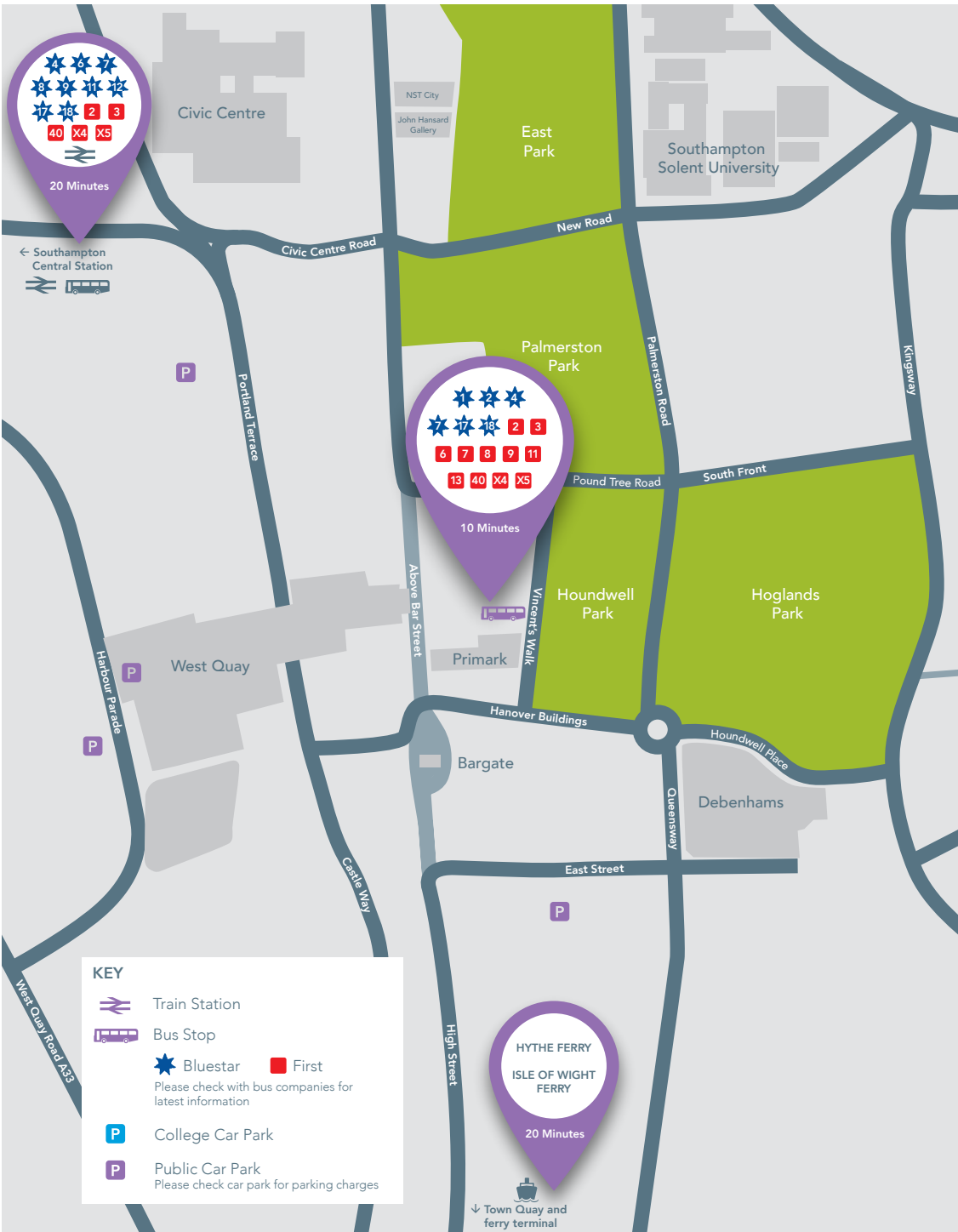


CONTACT US

Contact us now to find out how we can help your business succeed

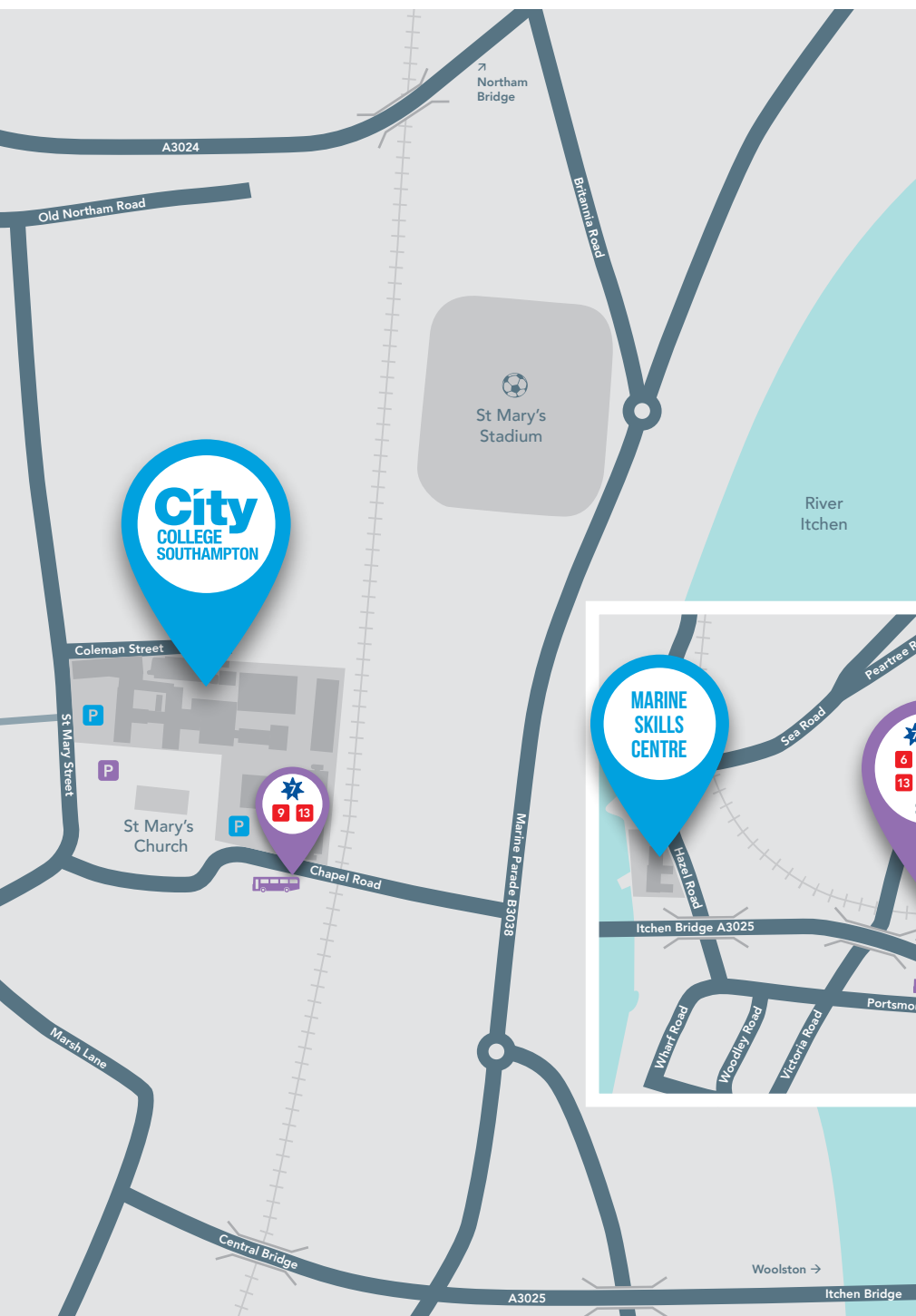
- ☎ 023 8048 4848
- ✉ workforce.skills@southampton-city.ac.uk

Where to Find Us



Parking is available in nearby pay and display car parks as well as on-street metered parking bays around the College. There is also limited on-site pay and display parking after 4:30pm.

City College Southampton
St Mary Street
Southampton SO14 1AR



CITY COLLEGE SOUTHAMPTON

Contact us

- ☎ 023 8048 4848
- ✉ enquiries@southampton-city.ac.uk
- 🖱 www.southampton-city.ac.uk
- 📍 St Mary Street, Southampton

Get social with us

- 📘 [sotoncitycollege](https://www.facebook.com/sotoncitycollege)
- 🐦 [@city_college](https://twitter.com/city_college)
- 📺 [sotoncitycollege](https://www.youtube.com/sotoncitycollege)
- 📷 [citycollegesoton](https://www.instagram.com/citycollegesoton)

