

Mansbridge Primary School

Octavia Road
Swaythling
SOUTHAMPTON
SO18 2LX



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8th February 2024

Dear Parents and Carers,

Change to Home time procedures

From Monday 19th February we will be changing the home time procedures.

Permanent signage is being installed in Octavia Road regarding the closure time. We will NO longer be putting out road barriers and manning them. There will be staff outside the school but they will not be stopping traffic.

KS1 (Infant) Home time pick up

The gates will be opened at approx. 2.45 and you will be able to come into the playground. Please wait in the playground near the KS1 door. Please note that the collection times will be different. Y2 will come out first at 2.50, followed by Y1 then YR.

The teachers will call the child's name and the adult collecting should come forward to collect them. If the adult is not there, the child will go to the end of the line and the next child's name called.

Once you have collected your child please leave by the infant gate. If you have KS2 children to collect you will need to go out of the infant gates and back in the junior gates.

KS2 (Junior) Home time pick up

The gates will be opened at approx. 2.50 and you will be able to come into the playground. Staff will direct you where to wait. Any children that walk home by themselves will be let out first.

Please wait on the playground by the classroom. The teacher will bring the children out and call their names (as for KS1 collection).

If your child walks home please remind them to check the road before crossing.

Please can we ask you do not allow your child or younger siblings to play on the school equipment.

For those parents and carers that come by car we would ask you for continue to adhere to the closure and not drive past the entrance between 2.45 and 3pm.

Thank you for your co-operation.

Yours sincerely,

Mrs C Brosnan
Headteacher



THE GREEN CROSS CODE

A thorough knowledge of the Green Cross Code is vitally important to primary school children **over 7 years:**

1. First find a safe place to cross
2. Stop just before you get to the kerb
3. Look all around for traffic and listen
4. If traffic is coming, let it pass, look all around again and listen
5. When it is safe go straight across the road - do not run
6. Keep looking and listening for traffic while you cross

STOP - LOOK - LISTEN